

## Title: Index

Approval by: Quality Secretary

Doc. no.	Title	Approved by	Latest version	Approval date
0.1	Index	Qual. Secr.	2023	April 2023
<b>1</b>	<b>General</b>			
1.1	Mission and philosophy	Board	2022	April 2022
1.2	Governing laws and regulations	Board	2022	April 2022
1.3	The Foundation and the Board - eng	Board	2015	Dec 2021
1.3	The Foundation and the Board – Vedtekter no	Board	2015	Dec 2021
1.3.1	Board compensation	Board	2021	Apr 2021
1.3.2	Board members	Board	2022	Dec 2021
1.3.3	Annual plan for the Board	Board	2021	Dec 2021
1.3.4	Staff representation	Principal	2022	Jan 2022
1.4	Quality system	Board	2022	April 2022
1.4.1	Quality matrix	DPA	2018	Oct 2018
1.4.2	Quality audits and non-conformances	Principal	2022	Jan 2022
1.4.3	Updating quality documents	DPA	2018	Oct 2018
<b>2</b>	<b>Organization and employees</b>			
2.1	Staff Handbook	Board	2023/2024	Sept 2023
2.2	Middle management roles	Principal	2020	Jan 2020
	<i>Job descriptions</i>			
2.2.1	Principal	Board	2022	April 2022
2.2.2	Deputy Principal Curriculum	Principal		NA
2.2.3	Deputy Principal Administration	Principal	2022	Jan 2022
2.2.4	PYP Coordinator	Principal	2022	Jan 2022
2.2.5	MYP Coordinator	Principal	2022	Jan 2022
2.2.6	Teacher	Principal	2022	Jan 2022
2.2.7	Learning Support coordinator	Principal	2022	Jan 2022
2.2.8	Learning support teacher	Principal	2022	Jan 2022
2.2.9	Librarian	DPA	2022	April 2023
2.2.10	IT support	DPA	2022	April 2023
2.2.11	School secretary 50%	DPA	2023	April 2023
2.2.12	School Secretary 100%	DPA	2023	April 2023
2.3	Recruitment	Principal	2022	Jan 2022
2.4	Student council	Principal	2022	Jan 2022
<b>3</b>	<b>Education and teaching</b>			
3.1	Education framework and general principles	Principal	2022	Jan 2022
3.1.1	Assessment policy	Principal	2016	Oct 2016
3.1.1.B	Appendix B Effort and Achievement rubric	Principal	2014	Mar 2014
3.1.1.D	Appendix D Assessment at IST 2014	Principal	2014	Mar 2014
3.1.2	SEN policy	Principal	2014	Mar 2014

