

Title: State support and school fees

Approval by: Deputy Principal Administration

1 Basis

The school is approved as a private school with the right to receive state support, see Privatskoleloven chapter 6.

The level of support is determined based on student numbers. The DP Administration shall report the number of students per 1 October each year to Utdanningsdirektoratet ("Udir"). This report shall be audited by our appointed auditor, after having checked the school attendance register and accounts.

2 State support

State support for the year is estimated in the budget, based on the current level of support defined by Udir. These rates are adjusted twice a year, and the budget shall include an estimated adjustment for the second half of the year.

The DP Administration shall check on a regular basis that the monthly amount received from Udir is in accordance with the current rates and student numbers.

3 School fees

School fees paid by parents are calculated according to the "15 % rule" as defined by Privatskoleloven §6.2, including the currently allowable fee for rent and capital cost. The school fees are decided by the Board once a year. Fees are calculated for the spring term from the audited student numbers and for the autumn term from the forecast figures.

A spreadsheet model to calculate school fees shall be developed and maintained by the DP Administration. This model shall be reviewed and verified before each fee decision by another competent person.

No further fees may be charged from parents for providing schooling to their child. Any grants for free places other than those described in sections 3.1 and 3.2 shall be approved by the Board.

3.1 Waived fees for employees

School fees may be waived, wholly or partially, for employees with children at the school, see Staff Handbook.

3.2 Scholarships

The Board may include in the annual budget an allocation for scholarships. Limited by this budget, the principal may grant reduced parent fees to some of the students.

The principal shall inform parents about the possibility of scholarships. Scholarships will be annually applied for at the beginning of the school year in August, although the programme is open throughout the year within budgetary constraints. Applications are reviewed by the SMT and decided by the principal, based on the following criteria:

- Financial situation of the student's parents/family.
- Value to the student of attending IST.
- Continuity, giving priority to those having received scholarships the previous year.

Scholarships may be granted for between 50 and 100 % of school fees.

All applicants will be informed about the outcome of their application, and about their right to appeal according to the Public Administration Act ("enkeltvedtak"/individual decision)

Admissions to the school will follow the admissions procedure and shall not be influenced by the scholarship programme.